




CANBERRA BEAUTY ACADEMY
PRODUCING AUSTRALIA'S FINEST

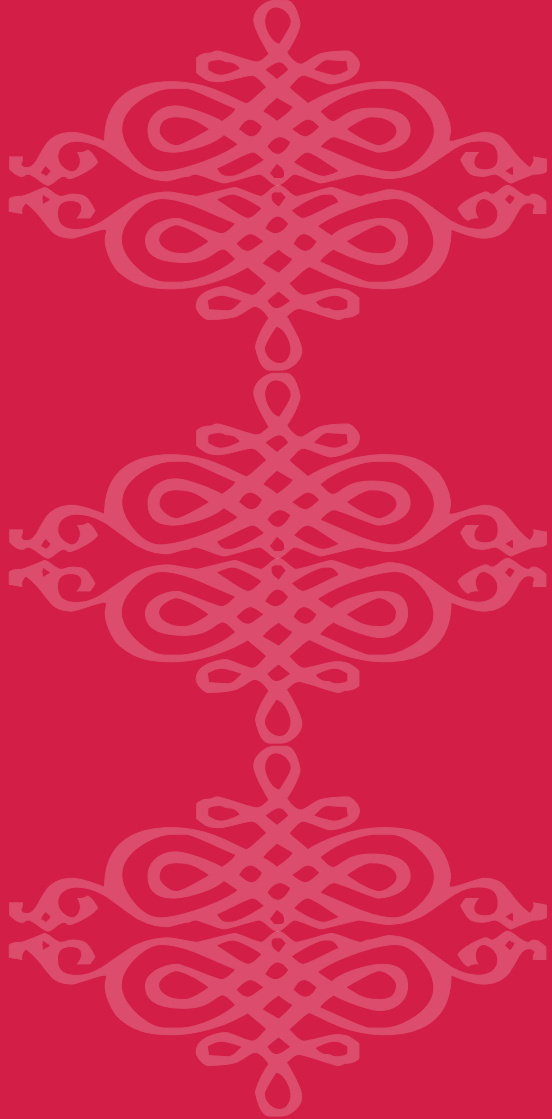




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ABOUT US

Canberra Beauty Academy (CBA), sister school to Canberra Makeup Academy, is a division of CMA Training Group, a Registered Training Organisation (RTO). Established in 1998, CMA Training group offers nationally recognised training specialising in 'Makeup, Beauty and Business'.

Today, as never before, services provided by the Beauty Industry are perceived as essential services rather than luxuries. As such, there is an ever increasing national demand for professionally educated and accomplished Beauty Therapists. After all, a good Beauty Therapist is often considered a trusted and valued friend.

Today's beauty professional must not only be competent in all facets of Beauty Therapy, they

must also possess proficiency in a number of other skill sets such as marketing, customer service, business management, etc. Canberra Beauty Academy's focus on Makeup, Beauty and Business will ensure your beauty training goes beyond facials and pedicures. Your ability to embrace new technologies, techniques and equipment will finely hone your skills, enabling you to achieve success in this rapidly evolving industry.

Tutored by successful working therapists, CBA maintains the strictest of standards to ensure each participant's skills are perfected, tested and put to regular use upon receiving their certificates. CBA prides itself in formulating and delivering training programs which are relevant, flexible and effective.

All course content is thoroughly researched for accuracy, effectiveness and relevance, and constantly evolves to embrace new techniques and changing trends. We employ a variety of learning strategies to ensure content is both rich and meaningful.

CBA deliberately limits class size to ensure each participant receives the 'one on one' attention necessary to perfect their skills. CBA provides

personal customer service to all participants, and employs credible trainers with working knowledge in their field. CBA's goal is to always ensure participants can effectively transfer their learning into practical behaviours that make them effective in their workplace.

In an industry which is continually evolving with new techniques and technologies, CBA engages the philosophy that formal training is only the beginning of the learning process as we only stop improving when we start believing we have nothing else to learn. CBA's commitment and dedication to a holistic approach to beauty as an industry will start you on the road to an exciting and immensely satisfying career in Beauty Therapy.

“we only stop improving when we start believing we have nothing left to learn”

CBA Training Philosophy

WHY ACCREDITED TRAINING?

CMA Training Group is a Registered Training Organisation (national provider number: 88123). This guarantees you are choosing a school who will provide you with relevant, industry valued qualifications which are nationally recognised. For further information contact the National Information Training Service or visit their website: www.ntis.gov.au.

DIPLOMA OF BEAUTY THERAPY CERTIFICATE IV IN BEAUTY THERAPY

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CERTIFICATE IV IN BEAUTY THERAPY (WRB40105)

Beauty Therapy is a growing industry with high demand for skilled and educated therapists in the thousands of salons that exist around Australia. This also includes day spas and resorts.

Demand for services such as waxing, facials, manicures, pedicures, massage, makeup application and tinting is at an all time high. The Certificate IV in Beauty Therapy is a nationally recognised qualification, equipping you with the necessary skills and knowledge to embark upon a rewarding career as a Beauty Therapist. To achieve this qualification you must complete a total of 25 units of competency.

DURATION

3 evenings per week for a period of 12 months or 3 days per week for a period of 10 months, plus additional 'in salon' hours.

COST

\$8300 - A \$500 discount applies to participants who pay in full prior to commencement. For flexible payment options refer to page 9.

DIPLOMA OF BEAUTY THERAPY (WRB50105)

‘The Diploma of Beauty Therapy’ is the highest qualification available within the National Beauty Training Package.

To achieve a Diploma of Beauty Therapy, a total of 33 units of competency must be completed. This consists of 23 core units and 10 elective units including at least 8 specialist electives. CBA has selected specialist units focusing on both Advanced Makeup Design and Massage. Both of which will ensure your skills are further enhanced and highly sought after.

DURATION

3 evenings per week for a period of 18 months or 4 days per week for a period of 10 months, plus additional ‘in salon’ hours.

COST

\$9200 - A \$500 discount applies to all participants who pay prior to commencement. For flexible

payment options refer to page 9.

INTAKE

Both the Certificate IV and the Diploma in Beauty Therapy has two intakes per course per year. Commencement dates and terms are structured according to the school terms. CBA has provision for continuous enrolment. For more information contact CBA on 61639590.

DIPLOMA OF BEAUTY THERAPY [WRB50105]

all Cert IV subjects plus speciality study of:

**Advanced Makeup Design
Massage Treatment
including
Aesthetic Aromatic Massage**

PRE-REQUISITES

Both the Certificate IV and the Diploma in Beauty Therapy do not require any pre-requisite studies, however, participants must have successfully completed Year 10 and be at least 16 years of age.

CERT IV IN BEAUTY THERAPY UNITS OF COMPETENCY

WRBBS201B provide manicure and pedicure services; WRBCS201B conduct financial transactions; WRBCS203B provide service to clients; WRBCS204A apply knowledge of nail science to nail services; WRBCS306B advise on beauty services; WRBCS305A apply knowledge of skin biology to beauty treatments; WRBCS407A develop a treatment plan for beauty therapy treatments; WRBCS408A apply knowledge of anatomy and physiology to beauty therapy treatments; WRBCS409A apply knowledge of skin science to beauty therapy treatments; WRBCS410A apply

knowledge of electricity to beauty therapy treatments; WRBCS411A apply knowledge of nutrition to beauty therapy treatments; WRBCS412A apply knowledge of cosmetic chemistry to beauty therapy treatments; WRBFS202B design and apply make-up; WRBFS406B provide lash and brow treatments; WRBFS406B provide facial treatments; WRBFS407B provide advanced facial treatments; WRBSS302B provide temporary epilation and bleaching treatments; WRRCS1B communicate in the workplace; WRRER1B work effectively in a retail environment; WRRS1B sell products and services; WRRLP1B apply safe working practices; WRRM2B perform routine housekeeping duties; WRBFS203B design and apply makeup for photography; WRBCS202A apply techniques to update beauty industry knowledge; WRR03B provide safe working environment.

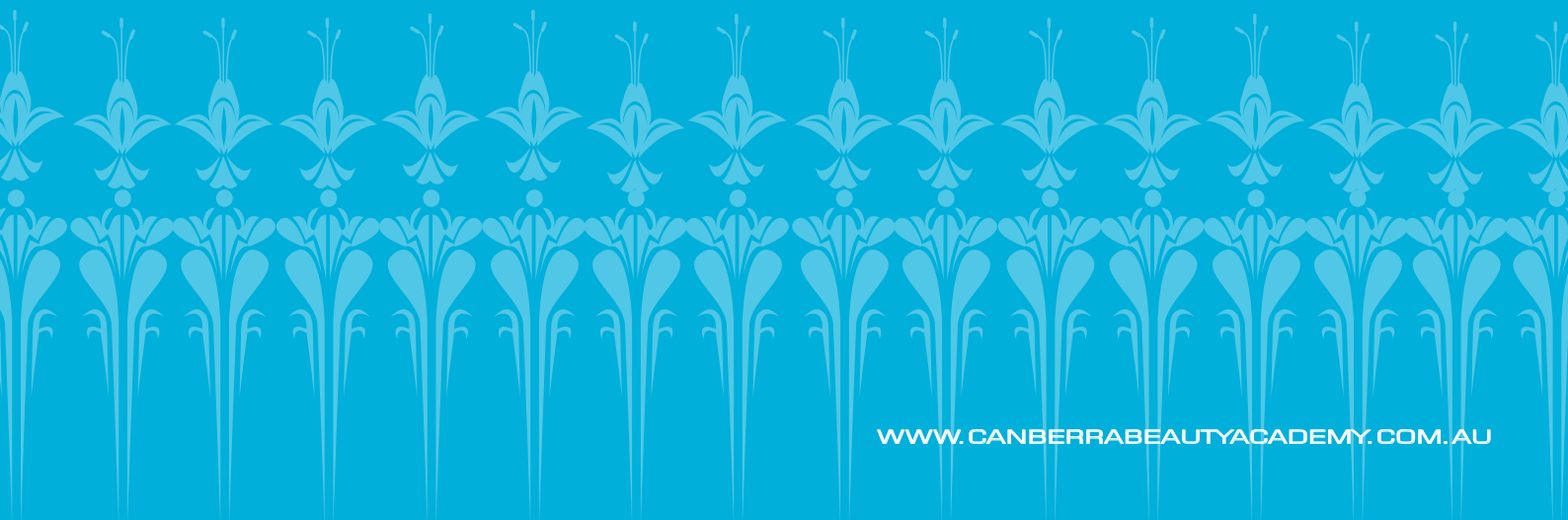
ADDITIONAL DIPLOMA UNITS

CUEMUP2A design, apply and remove period makeup; HLTREM6A provide the massage treatment; HLTREM7A plan the massage treatment; WRBBS408B provide aesthetic aromatic massage.; WRBBS407B provide body treatments; WRBCS513B investigate new products and services.

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For further information or to download an enrolment form refer to our website or contact the academy on [02] 61639590.





CERTIFICATE II IN RETAIL COSMETIC SERVICES (WRB20304)

Certificate II in Retail Cosmetic Services is an entry level qualification for those who wish to develop the skills and knowledge to begin a career in the Beauty Industry.

This nationally recognised course is designed to have a practical, hands-on emphasis, learning in a simulated workplace environment. The following modules are included:

MAKEUP APPLICATION

Including daywear, evening wear, bridal, basic photographic and personal use makeup application. This module also includes determining skin type and appropriate use of product, selecting suitable colours, and designing and applying correct makeup techniques for a variety of different situations. Determining camouflage needs, selecting suitable products and applying corrective techniques is also explored.

Highly practical in nature, sessions are designed to enable participants to perfect their skills and allow opportunity to receive crucial one-on-one feedback.

CUSTOMER SERVICE

Including approaching customers, applying product knowledge, overcoming objections, identifying product's benefits, using effective communication, etc..

RETAIL FUNCTIONS

Participants will have hands on experience operating within the CMA retail division and as such will gain practical experience maintaining and operating retail equipment, receiving and processing incoming goods, dispatching goods, rotating and reordering stock.

Participants will also develop basic visual merchandising skills including placing, arranging, monitoring and protecting merchandise. Skills used to prepare display labels and tickets are also developed during this module.

Certificate II in Retail Cosmetic Services is a recognised pathway to the Certificate IV and Diploma in Makeup and the Certificate IV and Diploma in Beauty Therapy

WORKPLACE ETIQUETTE

Including working in a team, maintaining personal presentation, following routine instructions, processing information and basic number work. Observing basic safety, emergency and O&HS procedures are also covered.

UNITS OF COMPETENCY

(WRRS1B) Sell products and services; (WRBCS203B) Provide service to clients; (WRBFS202B) Design, apply and remove makeup; (WRBFS204B) Design and apply remedial camouflage; (WRBCS202A) Apply techniques to update beauty industry knowledge; (WRRLP1B) Apply safe working practices; (WRRCS1B) Communicate in the workplace; (WRRM1B) Merchandise products; (WRRM5A) Monitor in-store visual merchandising display; (WRRM2B) Perform routine housekeeping duties; (WRR1B) Perform stock control procedures; (WRRCA1B) Operate retail equipment; (WRRER1B) Work effectively in a retail environment; (WRBFS201B) Conduct financial transactions; (WRBFS201B) Demonstrate retail skin care products.

For further information or to enrol, refer to canberramakeupacademy.com.au or call the office today on 61639590.

Certificate II in Retail Cosmetic Services (WRB20304) is an accredited course approved by the



CBA SALON SERVICES

You will perfect your skills by gaining valuable experience treating 'actual' clients in the CBA student clinic. The clinic is open to the public and provides traditional salon services on a not for profit basis.

This allows you to gain real work experience whilst being guided and supervised by a CBA Educator. This valuable aspect of your training allows us to assess how you have transferred your learning into practical workplace skills.

There's no better way to develop your confidence and reinforce the skills and knowledge you have acquired.

FACILITIES

The academy trains with specialised, up to date equipment and quality skin care products. A selection of relevant books are available to all participants for research and reference.

Our facility also includes comprehensive treatment areas, makeup workshop, massage stations and a fully equipped IT room. Recreation areas and kiosk facilities are also available on site.



NO HIDDEN COSTS

Course fees at CBA include your uniform, textbooks, notes, workbooks, products, linen, training resources and disposables for use in class time. Completion of a Senior First Certificate is also included in the cost structure of Certificate IV and Diploma Programs. Certificate II students are not provided with a uniform. Course fees are structured to include everything that you will need to complete your training, ensuring that you are not surprised by extra costs after you have commenced training.

ENROLMENT PROCEDURE

An appointment for a personal interview may be arranged with the academy's principals. This allows us the opportunity to discuss the course content in detail with you, and answer any questions you may have. As placements are limited the prospective student's suitability may also be assessed.

Participants may enrol by paying a \$500 deposit to secure their placement. If posting a deposit please send a cheque or money order payable to 'CMA Training Group Pty Ltd', together with your completed enrolment form. We also accept

MasterCard and Visa, or if preferred bank account details can be provided for direct transfer. Enrolment forms can be downloaded from our website at canberrabeautyacademy.com.au, or by phoning the office on 61639590.

RECOGNITION OF PRIOR LEARNING

Previous work experience or training courses may enable us to deem you competent in certain areas which will allow exemption from some modules. This process is referred to as 'Recognition of Prior Learning (RPL)'. As a Registered Training Organisation, delivering Nationally Recognised Training, CBA can assist you with this process. Please feel free to download an

RPL application form from our website or call the office for further information. Application for RPL must occur prior to course commencement.

FLEXIBLE PAYMENT OPTIONS

CBA offers a variety of flexible payment options designed to suit your specific needs. Fees can be paid monthly, termly or in a lump sum. For more info refer to canberrabeautyacademy.com.au.

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ENROL



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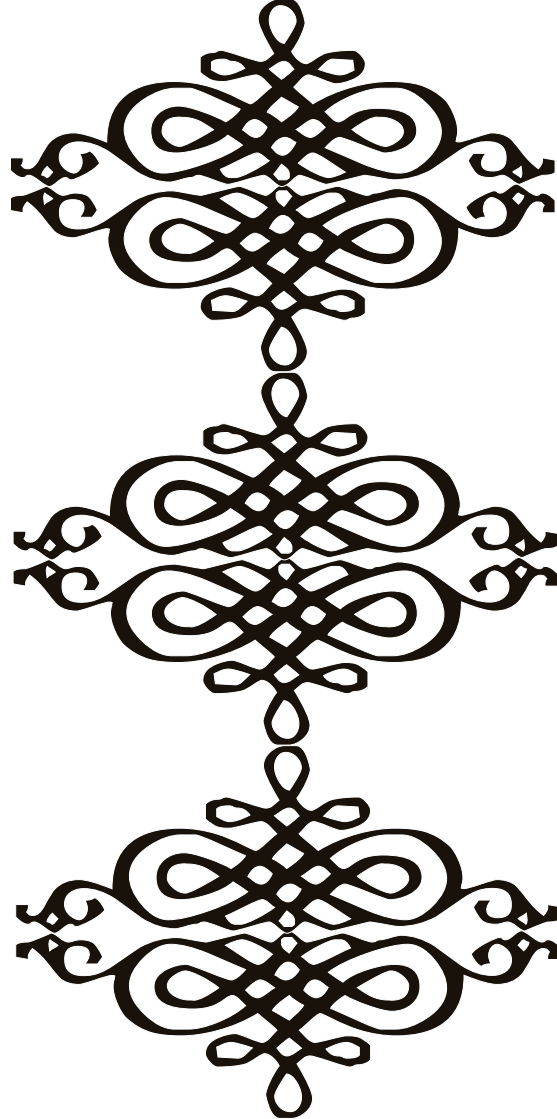


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